



Saint Anthony of Padua Grade School  
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Wilmington, DE 19805  
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## Criminal Background Clearance

All volunteers are required to obtain Criminal Background Clearance. The Diocese of Wilmington has partnered with InfoRetrieval Services to conduct these background checks. There is an online application process for obtaining criminal background reports. Clearance is valid for 5 years.

1. Send the bottom portion of this page with your check for \$45.00, payable to St. Anthony's Parish, to the school office.
2. Complete the "For the Sake of God's Children" videos at the link below.
3. After viewing the videos, follow the link at the bottom of the page to register.
  - o You will receive an email confirming your registration. Be sure to check your spam folder if you do not receive it.
4. Forward your registration confirmation email to office@sapgs.org.
5. Once verified, you will be issued an "entry code" to submit your clearance form directly to InfoRetrieval for investigation using the second link below. InfoRetrieval will complete the investigation and send a copy of the report to the Diocese and a copy to you for your records.

Here is the For the Sake of God's Children Video link:

<https://www.cdow.org/giving/fsgc-video/>

Here is the background check link:

<https://www.cognitofrms.com/BaseEntInc/BackgroundScreeningVolunteer>

Thank you for volunteering at St. Anthony's!

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Volunteer Name (please print) \_\_\_\_\_

I wish to receive my entry code by (please check one):

\_\_\_\_\_ Phone, please call: \_\_\_\_\_

\_\_\_\_\_ Email, send to: \_\_\_\_\_

**Please enclose a check for \$45, made payable to St. Anthony's, to the school office.**

Updated: 8/29/2024